

# Payment Terms

Accounts may be paid by cheque, cash, direct bank transfer, EFTPOS or credit card (VISA or Mastercard).

All accounts are due 14 days after issue, with the exception of accounts for conveyancing services and business transfers which are due on settlement of the sale or purchase transaction.

In the case of a property sale or business sale, funds for payment of our account will be deducted from the sale proceeds before the balance of proceeds are made available to you. On a property purchase or business purchase, a cheque in payment of our account, drawn from your loan funds, will be obtained from your lender at settlement unless you have made alternative arrangements with us prior to settlement.

An account keeping fee of \$20.00 will be charged on all overdue accounts with interest at the rate set by legislation charged on all overdue accounts after 30 days.

Seniors Card holders are eligible for a discount of 10% on professional fees for residential conveyancing, wills and powers of attorney. Card must be presented at commencement of transaction.



Liability limited under a scheme approved under Professional Standards Legislation.

## Schedule of Fees

*Current at 1 July 2011*

# Schedule of Fees

At O'Beirne Law, we constantly review our fees to ensure that we continue to give you the best value for your money.

All fees set out in this brochure are inclusive of GST.

In all transactions any disbursements incurred (being payments we make on your behalf for things such as title searches, government department property and company information certificates, barristers fees) are in addition to our fees.

## Business Law Services

All business law services will be charged in accordance with a written quote we will provide to you at the commencement of the transaction. The quote will be provided after an initial conference with you to discuss in detail the scope of the work to be undertaken.

### Retail & Commercial Leases ..... POA

Acting for Landlord or Tenant. Charges will be calculated in accordance with the Practitioners' Remuneration Order, an independently set scale of costs. **Minimum charge \$550.00**

Disclosure Statement **\$220.00**

## Estate Planning Services

### Will

Standard will  
 > single ..... **\$120.00**  
 > couple ..... **\$195.00**

### Testamentary Trust ..... **\$695.00**

Single comprehensive will dealing with investment, superannuation and taxation issues

### Power of Attorney

Enduring power of attorney (financial or medical)  
 > single ..... **\$120.00**  
 > couple ..... **\$195.00**

### Estate Planning ..... **POA**

Full review of assets and business/investment structures and report and recommendations on restructure and succession issues charged at hourly rates as per Business Law Services

### Probate or Letters of Administration ..... **POA**

Assistance with the administration of a deceased estate. Charges will be calculated in accordance with the Practitioners' Remuneration Order, an independently set scale of costs. We will arrange for the account to be assessed independently by the Law Institute of Victoria Costing Service.



### Sale or Purchase of Residential

#### Property or Vacant Land ..... **\$880.00**

We will also provide a free voucher for wills and/or powers of attorney to the value of \$195.00. A discount of \$100.00 will be applied where you are not discharging a mortgage or borrowing money.

### Subdivision of Land and Sale or Purchase of Commercial Property or Land

*Fee as per Business Law Services*

#### Preparation of Vendor's Statement ..... **\$295.00**

Where sale of property does not proceed

#### Mortgage/Guarantee Documents ..... **\$250.00**

Reading standard bank/lender mortgage or guarantee documents, advising in relation to their contents and witnessing signatures

#### Title Search ..... **\$50.00**

Conducting title search of property where not part of sale or purchase transaction

*On all conveyancing transactions, additional charges will apply in the event that unusual circumstances (for example, unexpected negotiations, problems with property measurement, zoning issues) occur. Where a transaction does not proceed to settlement, a pro-rata fee will be charged according to the work completed.*